

LAUC-B Affiliated Libraries Fall Assembly

7 November 2007

8:20-9:50 a.m.

Goldberg Room, Boalt Hall

Reports

Committee on Appointment, Promotion, and Advancement (CAPA) – John Gallwey,
Affiliated Representative

(For further information on CAPA see <http://www.lib.berkeley.edu/LAUC/capa/>)

1. Review Process

In 2006/07 CAPA reviewed fifty-eight merit/promotion review dossiers, including seventeen from affiliated librarians. Seven candidates sought career status, and seven sought promotion. Eight requests for accelerated merit reviews were received. Four Ad Hoc Committees were appointed to work on the career status and promotion cases.

All dossiers came in on time, and the quality of the dossiers was generally high. CAPA reviewed Distinguished Status cases for the first time since the introduction of the new salary scale in July 2000.

Summary of Review Process

Total Cases Reviewed:	58
Main Library	41
Affiliated Libraries	17

Cases reviewed by rank:

Assistant Librarian	1
Associate Librarian	23
Librarian	34

CAPA recommended:

Merit increase	32
Remain at current step	2
Accelerated merit	9
Career Status	7
Promotion in rank	7
Distinguished	2

CAPA disagreed with RI:	3
UL disagreed with CAPA	4
VP disagreed with CAPA	2

2. Position Description reviews

In 2006/07 CAPA reviewed the following position descriptions:

Instruction & Electronic Services Librarian
AVRL: slide library
Archivist
Head, Jean Gray Hargrove Music Library
Reference & Instruction Librarian .5 FTE
Molecular & Cell Biology Librarian
Head, Serials Cataloging
Head, Acquisitions
Head, Engineering
Project Archivists (4 positions: Mellon)
Project Archivist (Borderlands Project)
E-Learning Librarian
Project Archivist, Pictorial Stabilization Project

3. Candidate Interviews

In 2006/07 CAPA interviewed 34 candidates for the following 12 positions:

Head of Instructional Services, Doe Moffitt Libraries - 3 candidates
Chinese Materials Cataloger, East Asian Library - 3 candidates
Africana Librarian, Doe and Moffitt Libraries - 3 candidates
Music Librarian - 4 candidates
Environmental Design Archives – 3 candidates
Engineering Library Instruction/Electronic Services Librarian - 4 candidates
Molecular and Cell Biology Librarian - 2 candidates
Environmental Design Library, Reference & Instruction Librarian (.50) - 4 candidates
Head, Engineering - 3 candidates
Head, Serials - 1 candidate
Head, Acquisitions - 2 candidates
Borderlands Archivist - 2 candidates

4. Peer-Review Workshop

On October 2, 2007 CAPA Chair Susan Koskinen and CAPA member John Gallwey conducted the annual Peer Review Workshop. Also taking part were University Librarian Tom Leonard, Human Resources director Barbara Kornstein, and Elizabeth Leavitt of the Academic Personnel Office. The LAUC-B Research and Professional Development Committee sponsors this event.

5. CAPA Members

Susan Koskinen and John Gallwey leave the committee on November 1, 2007 after 3 years' service, while Lynn Jones and Nick Robinson join the committee.

CAPA Members in 2006/07

Susan Koskinen, Chair (to November 2007)
John Gallwey (to November 2007)

Myrtis Cochran	(to November 2008)
James Eason	(to November 2008)
Christina Tarr**	(to November 2008)
Manuel Erviti	(to November 2009)
Gary Peete	(to November 2009)
Elizabeth Edinger	(joined CAPA in 2005, left UCB in January 2007)
Linda Kawaguchi McLane*	(joined CAPA in 2006, left UCB in March 2007)

*Linda Kawaguchi McLane was mid-year replacement for Elizabeth Edinger as of January 9, 2007

**Christina Tarr was mid-year replacement for Linda Kawaguchi McLane as of March 1, 2007.

From November 1 2007 the **CAPA team** (for 2007/08) will be:

Myrtis Cochran, Chair	(to November 2008)
James Eason	(to November 2008)
Christina Tarr	(to November 2008)
Manuel Erviti	(to November 2009)
Gary Peete	(to November 2009)
Lynn Jones	(to November 2010)
Nick Robinson	(to November 2010)

Committee on Affiliated Library Affairs (CALA) – Susan Garbarino, Chair (2006-2007)

I attended the Fall 2006 and Spring 2007 LAUC Assemblies as a delegate of LAUC-B. The topic of discussion at the Fall Assembly was “Repositioning the UC Libraries as a Destination Place” discussing recruitment and retention of UC librarians.

The topic of discussion at the Spring Assembly was Scholarly Communication. Minutes of both Assemblies are available at <http://www.ucop.edu/lauc/assembly/index.html>.

As CALA chair, I organized the Fall and Spring Affiliated Library Assemblies. The speaker at the Fall Assembly was Dr. Whitney Davis, Chair of the UCB Academic Senate Library Committee who spoke on library space issues, digitization and support for librarian professional development. The speaker at the Spring Assembly was Robin Chandler, Director of Data Acquisitions, Mass Digitization at the California Digital Library, who spoke about current mass digitization projects at UC. Minutes of both assemblies are available at <http://www.lib.berkeley.edu/LAUC/cala/>.

As CALA chair I also attended LAUC-B excom meetings. Topics discussed this year included:

- diversity, recruitment & retention of librarians,
- LAUC-B’s proposal to the Chancellor’s Berkeley Initiative on Leadership on Diversity (BILD) (which was accepted and is moving forward thanks in part to two Affiliated Librarians, Lucia Diamond and Lily Castillo-Speed)
- improving the LAUC-B mentor program
- funding for professional development for librarians.

Minutes to these meetings are available at <http://www.lib.berkeley.edu/LAUC/minutes/>.

Library Classification Committee – Trina Pundurs, Affiliated Representative

The Library Human Resources Department is making progress on remapping Library Assistant positions under the new Career Compass framework. Until the remapping is complete, LHRD cannot accept reclassification requests into LA V or LA–Supervisor positions. It was previously announced that this reclass “pause” would end on July 1, 2008, but this timeline may be revised. Look for announcements from LHRD, and follow the progress of Career Compass on the web: careercompass.berkeley.edu. All new job family matrices will be made available for public comment before being finalized.

Professional Development Committee – Seyem Petrites, Affiliated Representative

The Professional Development Committee met in September for the traditional “turn over” meeting as well as to discuss ideas for programs for the new academic year. It was agreed that an email asking for suggestions for potential programs would be sent to LAUC-B members.

On October 2, the Committee hosted the annual Academic Review Program for LAUC-B members. Representatives from CAPA, LHRD, Academic Personnel, as well as Tom Leonard, University Librarian, were on hand to conduct discussions and answer questions. Over 50 people attended the meeting, and the consensus was that the program was very helpful for everyone and especially for those who are pursuing reviews in this cycle.

The official roster for the 2007-2008 Professional Development Committee is as follows:

Judy Bolstad, Chair (2008)
Jean Dickinson (2009)
Jeanne Gahagan (2009)
Kai Stoeckenius, (2008)
Laura Ward (2009)

TALAG (The Affiliated Libraries Administrative Group) – Nick Robinson, Chair

TALAG meets quarterly. There have been two meetings (June and September) since the last Affiliated Assembly.

The TALAG chair attends Roundtable and sends brief summary reports to TALAG after each meeting.

In partnership with The Library and LAUC-B, TALAG submitted a successful proposal to the Berkeley Initiative for Leadership on Diversity (BILD). The project will include a staff development mentoring initiative, and a Library Diversity Fellow Program. All Affiliated Library employees are included as participants in this project.

The TALAG Chair met with Bernie Hurley to discuss the Affiliated Libraries involvement in planning for a new UCB Integrated Library System (ILS). The Library will include input from the Affiliated Libraries during the RFP process for selecting an ILS vendor.

Representatives from TALAG met with Ivy Anderson, Director of Collection Development at CDL, and discussed opportunities for Affiliated Libraries to participate in a variety of CDL initiatives, including mass digitization, digital preservation, licensing of electronic resources, and the Shared Cataloging Program.

TALAG consulted on the formation of the Affil-Tech group, and supported the concept of developing an NRLF Best Practices Manual.

TALAG held its annual meeting with Tom Leonard, Isabel Stirling, and Bernie Hurley. Discussion centered on collaborations between The Library and affiliated libraries, the UC/OCLC Local WorldCat pilot project, and the New Directions initiative.

To view the approved minutes from prior meetings, please go to <http://www.lib.berkeley.edu/Staff/talag/>
